NPC SOUTHWEST USA CHAMPIONSHIPS

PLANO EVENT CENTER MAY 4, 2024

TIMES

Prejudging Show 8:00 am - 3:30 pm

End times are subject to change, based on how many competitors are in the show.

There will be a brief break in between these shows to set up for the Finals Show. Keep in mind, based on how large the show is, there may not be a break at all! We will begin seating for the Finals show at 4:30pm.

Finals Show 4:30 pm - 11:00 pm

End times are subject to change, based on how many competitors are in the show.

WEBSITE

Please visit our website for Times, Hotel & Other event Information. <u>TexasBodybuildingContests.com</u>

SHOW MANAGER

Steve Straka | Show Manager **Vision Star Entertainment, Inc.** Texas Bodybuilding Contests & USA Fit Games <u>Steve@USAFitGames.com</u> If you have any questions regarding onsite booth set-up or questions about sampling your product, please reach out to Steve for assistance.

HOTEL

Holiday Inn Express & Suites Dallas-Plano North

3340 N. Central Expressway, Plano, TX 75074

Reserve Your Room Here

SET UP / MOVE OUT TIMES

VENUE

Plano Event Center 2000 E Spring Creek Pkwy, Plano, TX 75074 Collinwood Hall

PARKING IS FREE

SET UP TIMES

FRIDAY MAY 3

1:00 pm - 6:00 pm

When you arrive, you can park and bring your items in through the front doors of the convention center. Steve will be onsite to assist you with finding your booth, and he will also give you your vendor badges for your booth workers.

SATURDAY MAY 4

7:00 am - 8:00 am

When you arrive, you can park and bring your items in through the front doors of the convention center. Steve will be onsite to assist you with finding your booth, and he will also give you your vendor badges for your booth workers. Your booth must be set up before the doors open to the general public at 8:00am.

MOVE OUT TIME

SATURDAY MAY 4

Immediately following the closing of the show. Closing time cannot be determined since it is a LIVE sporting event.

YOUR BOOTH INCLUDES

10×10 booth

- Pipe & drape (back of your booth pipe & drape is 8ft tall)
- (1) 6ft skirted table
- (2) chairs
- (1) trash can

10×20 booth

- Pipe & drape (back of your booth pipe & drape is 8ft tall)
- (2) 6ft skirted tables
- (4) chairs
- (1) trash can

20×20 booth

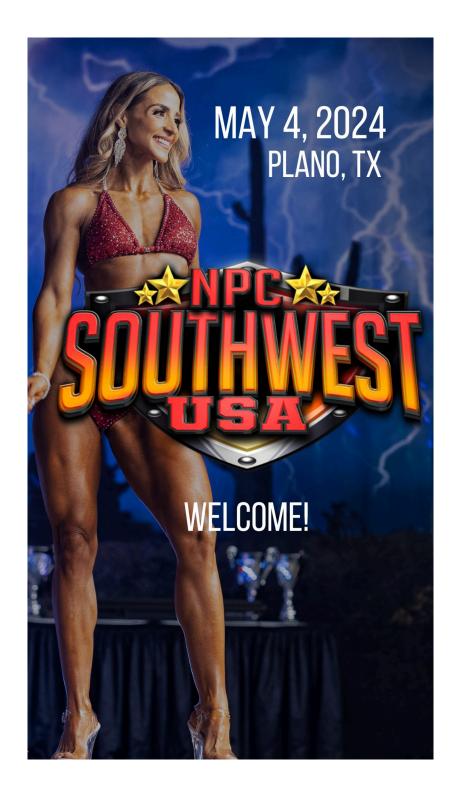
- Pipe & drape (back of your booth pipe & drape is 8ft tall)
- Up to (4) 6ft skirted tables
- (8) chairs
- (1) trash can

FLOOR PLAN

Need to see where your booth is located? Check out our floor plans under the Sponsors & Vendors area of our website – https://www.texasbodybuildingcontests.com/vendor-booth/

SOCIAL MEDIA GRAPHICS







ADDITIONAL ASSISTANCE

If you are in need of any rental items for your booth (including additional tables, chairs, signage, etc) or need to ship something in for the event please contact Steve Straka Steve@USAFitGames.com. He will assist with getting you in touch with our preferred vendor who handles all our shipping/receiving and rental items for our events.

If you are in need of wifi or electric at your booth those items can be purchased during setup with the venue. You can reach out to Steve directly to make sure he is aware of your request, and you can also find him on-site while you are setting up to arrange.

Steve@USAFitGames.com

VENDOR BADGES

Your allotted amount of vendor badges will be available for pick up during vendor set-up on Friday **or** the morning of the event. Steve Straka will have your Vendor Badges available while you are setting up Friday. On Saturday morning, stop by the **Will Call booth** at the venue entrance to pick up your badges. For questions regarding your vendor badges, please reach out to Steve.

Steve@USAFitGames.com

of Badges You Receive:

Presenting Sponsor - 12 Badges Title Sponsor - 10 Badges VIP Sponsor - 8 Badges 10×20 Booth - 6 Badges 10×10 Booth - 4 Badges

SAMPLING GUIDELINES

If your company does not involve food or beverage related products you may ignore this section.

If you plan on sampling or selling any food/beverage related products at the SW USA event on May 4th, you need to take action with the City of Plano Health Dept. If you are questioning if you need a permit or not please contact the health dept directly. We would hate there be an issue onsite and you get fined by the health dept or asked to leave. Food samples that are pre-packaged prior to entering Plano Event Center and DO NOT require temperature control, DO NOT require a temporary food permit.

You will find 3 different informational documents below from the City of Plano regarding

their health regulations and expectations. The last document is the actual permit you will need to complete and submit to the City of Plano Health Dept. Contact information is also listed below for you.

Food Safety Guidelines

Temporary Food Permit Vendor Checklist

Temporary Food Permit Application

The City of Plano Health Dept.

Phone: (972)941-7143

Website: https://www.plano.gov/346/Temporary-Food-Events

Standard Sampling Requirements & Permit Info

- Food samples that are pre-packaged prior to entering Plano Event Center, but DO require temperature control, meaning the product has to be held hot or cold, DO require a temporary food permit.
- Food samples that are not pre-packaged prior to entering Plano Event Center, regardless of temperature control, is considered food handling and requires a temporary food permit.
- All food samples are 2 oz.

***If you are required to obtain a permit, then you will be required to have proper sanitation requirements set up in your booth for the duration of the event. The sanitation items they may require are detailed out in the documents aboe and we will have some supplies onsite for anyone who may be missing something.

Vendors Selling Food Items Info

- Vendors are permitted to sell pre-packaged food items that DO NOT require temperature control and are intended to be consumed at a later date without a temporary food permit. For example: Vendor is selling pies, dip mixes, cakes, cookies, popcorn.
- Vendors are permitted to sell pre-packaged food items that DO require temperature control and are intended to be consumed at a later date, however, a temporary food permit from the City of Plano is required.